



Division of Information Resource Management

Project Identification Code: DIRM-24

Project Leader: Sarah Brooks

For Period 05/24/04 through 05/28/04

PROJECT DESCRIPTION:

The Scope of this project is to develop a detailed set of business/functional requirements for the Division of Public Health (DPH); the Division of Mental Health, Developmental Disabilities, and Substance Abuse Services (DMH/DD/SAS); and the Office of Research, Demonstration, and Rural Health Development (ORDRHD). These requirements can be subsequently used as the basis for implementing a new, fully automated health information system(s) (HIS) to accommodate DPH, DMH/DD/SAS, and ORDRHD business needs. The deliverables produced under this Scope Statement are the early steps in the lifecycle development of a new HIS. DHHS will determine an implementation strategy and schedule after the requirements are fully defined. Implementation could occur in phases and could result in multiple integrated systems rather than one large system.

PROJECT STATUS:

The project team is working toward finalizing the Division-Specific requirements. Meetings were held in Raleigh May 24th – 26th to review project items including plans for the MMIS+ system, comments on the DPH deliverable, and an approach for developing the combined requirements document.

A revised project timeline was developed and a project change request form was submitted to the DIRM Project Manager. The timeline is now as follows:

- June 1st 2004
 - Final DPH HIS Business Functional Requirements (Version 2.1) Delivered to the State
- June 3rd 2004
 - Final DMH/DD/SAS and ORDRHD HIS Business Functional Requirements (Version 2.2) delivered to State
- June 4th 2004
 - Internal HIS Project team meeting on DPH Requirements
- June 8th 2004
 - Meeting with DPH Team to Incorporate Feedback from DPH
 - State Sign Off on Division-Specific HIS Business Functional Requirements Documents
- June 9th – June 11th

- Develop First Draft of Combined Business Functional Requirements
- June 11th 2004
 - First Draft of Combined Business Functional Requirements for Section 3.1 Intake and Eligibility, Combined Requirements Version 1.0 delivered to State
- June 15th 2004
 - Meet with Division Leads and other Project Team members to review Draft Combined Requirements V1.0 and assess analysis methodology
- June 25th 2004
 - Deliver Draft Combined Requirements V1.1 – Combined Requirements for Remaining Functional Areas to State
- July 6th to July 9th
 - Meet with Division Leads and other Project Team members to review Draft Combined Requirements V1.1
- July 16th 2004
 - Deliver Final Combined Requirements to the State
- July 30th 2004
 - Final sign off from state

ACCOMPLISHMENTS THIS PERIOD:

- May 24th - Met with DPH and DIRM to review DPH Interfaces
- May 25th - Met with MMIS+ team and Division leads
 - Met with DPH and DIRM to review DPH Version 2.0 Comments
- May 26th - Met with Division Leads and project team to discuss approach for developing combined requirements

PLANS FOR NEXT PERIOD:

- Update V2.1 of DPH document
- June 1 2004 – Deliver DPH requirements V 2.1
- June 3 2004 – Deliver ORDRHD and DMH requirements V2.2

OPEN ISSUES:

- None

STATUS REPORT DISTRIBUTION LIST:

- **To: Sarah Brooks/DIRM, Joy Reed/DPH, Rebecca Carina/DMH/DD/SAS, Jeff Harris/ORDRHD, Torlen Wade/ORDRHD, Betty Cogswell , Gary Imes/DMH/DD/SAS, Karen Lumsden/DIRM, Joe Owens/DIRM, Ann Nance/DPH, Michael Schwartz/DMH/DD/SAS, Angela Taylor/DIRM, Larry Forrister, Frances Q Taylor, Sherri Botts, Debbie Okoli**
- **Cc: Garland Kemper/PCG**